

BARRE SUPERVISORY UNION DISTRICT #61

Barre City Elementary
and Middle School

Spaulding High School and
Barre Technical Center

Barre Town Middle
and Elementary School

John W. Pandolfo
Superintendent of Schools

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*Doing whatever it takes to ensure  
success for every child.*

*Richard McCraw*  
Director of Curriculum,  
Instruction, & Assessment

*Lisa Pervault*  
Business Manager

*Donald McMahon*  
Special Services Director

*Diane Stacy*  
Technology Director

### MEMORANDUM

**TO:** BCEMS Board - Facility Committee  
James Carrien, Chair  
Giuliano Cecchinelli  
Anita Chadderton

**DATE:** September 24, 2015

**RE:** **BCEMS Facility Committee Meeting**  
September 30, 2015 @ 5:30 – 7:00 p.m.  
BCEMS Conference Room

#### AGENDA

1. Call to Order
2. Additions/Deletions to Agenda
3. Approval of 8/26/15 Minutes
4. VSBIT Playground Survey
5. Review of recent lock down
6. Facility improvements (storage and security)
7. Future Agenda Items (All)
8. Other Business
9. Adjourn

C: Full Board  
John Pandolfo  
James Taffel  
Jacquelyn Ramsay-Tolman  
Richard Meyers  
Stacy Ferland  
Grant Fleming

Barre City School Board  
Safety and Security Committee Minutes  
BCEMS Conference Room  
August 26, 2015  
5:30 PM

Committee members in attendance:

James Carrien (Chair), Giuliano Cecchinelli, Anita Chadderton, Richard Meyers, and Grant Fleming

Meeting Start: 5:31 PM

1. Additions to Agenda

Fire Dept. Inspection Report

2. Minutes Approved for June 24, 2015 as written

3. School Tour

Grant took the committee through the school and boiler room. Many of the storage spaces were full and items placed in front of electrical panels and access points. Locker rooms have been converted to storage and not used for purpose intended. The Committee discussed the possibility of an addition to the north exit of the gymnasium. Grant, Giuliano and Richard will meet with David Lauren (Architect) on Friday 8/28/2015 to discuss additional storage after the review of the new door for the boiler room.

4. Secure Building Access

As part of the tour, the Committee looked at the main entrance to see if it could be reconfigured. To limit access to the school by visitors before they enter the office. David Laurin will also be consulted on this. Discussion also ensued on replacing keys and installing a swipe card system.

5. Other Business / Bussing

Anita would like the Committee to look at improving the bus loop. Grant will provide copies of the reconfiguration plans of the bus loop for the Committee at the next meeting.

6. Fire Inspection Report

Grant asked Matthew Cetin (Barre City Fire Marshal) to come to BCEMS for an inspection of the campus. Documentation of the report provided.

Meeting Adjourned: 7:00 PM

Respectfully submitted,  
Giuliano Cecchinelli